

## Essential Skills for Workplace Coaching Training

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
7th May, 2022	8:30 AM-11:30 AM	3 Hour(s)	Webinar, Zoom	1	1,000.00

### Course Overview

### Course Objectives

By the end of this program, participants will be able to;

- Coaching Introduction and Background
- Coaching principles and characteristics
- Important concepts of coaching
- Coaching models
- Types of coaching and coaching styles
- Coaching sessions and approaches
- Key Learning's

### Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- Managers and supervisors responsible for team performance.

### Video Link(s)

Module Title	Video Link
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*Den PN Gathitu*

**CHRP. Den PN Gathitu**

**Secretary General**

**Academy of Certified Human Resource Professionals**

To;	<b>PROFORMA INVOICE</b>	<b>DATE: 26:12:2025</b>
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QTY	DESCRIPTION	NET (KES)	VAT (KES)	GROSS (KES)
1	<b>Essential Skills for Workplace Coaching</b>	1,000.00	160.00	1,160.00
<b>GROSS (KES):</b> One Thousand One Hundred Sixty				<b>1,160.00</b>

#### PARTICIPANT(S) DETAILS

NO.	NAME	EMAIL ADDRESS	TELEPHONE

#### PAYMENT DETAILS

**M-PESA Pay Bill No:** 247247 | **Account No.:** 300245 | **Amount:** KES 1,160.00

BANK NAME	ACCOUNT NAME	ACCOUNT NUMBER
Equity Bank	Academy of Certified Human Resource Professionals Ltd	1 2 9 0 2 7 1 2 4 5 7 5 3

**Bank Branch:** Kenyatta Avenue | **Branch Code:** 129 | **Swift Code:** EQBLKENA

#### FUNDING CONFIRMATION / TAX DETAILS

I, the undersigned, confirm that funds are available for the above training.

Name of Organization: .....

Org. KRA PIN: ..... Org. Mobile No.: .....

Confirmed By: ..... Position: .....

Signature: ..... Date & Stamp: .....

#### NOTE THAT:

1. Full payment is expected to be received prior to the event
2. Only those Delegates whose fees have been paid in full will be allowed to the event
3. Send a scanned copy of the duly completed Nomination Form to [admin@achrp.org](mailto:admin@achrp.org)
4. The above training Cost does not include Transport & Accommodation

Email the payment advice with this duly filled, signed, and stamped form to [admin@achrp.org](mailto:admin@achrp.org)