

HR Competencies Training

| Date | Time | Duration | Venue | CPD | Cost (Excl. VAT)PP |
|---------------|------------------|-----------|---------------|-----|--------------------|
| 8th Jul, 2023 | 8:30 AM-11:30 AM | 3 Hour(s) | Webinar, Zoom | 1 | 1,500.00 |

Course Overview

Course Objectives

By the end of this program, participants will be able to;

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- Managers and supervisors responsible for team performance.
- Human Resource Managers
- Legal advisors and compliance officers.
- HR Business Partners
- HR Officers
- People Managers

Video Link(s)

| Module Title | Video Link |
|-----------------|---|
| HR Competencies | https://www.youtube.com/watch?v=QppeGJq9Bm8 |

Den PN Gathitu

CHRP. Den PN Gathitu

Secretary General

Academy of Certified Human Resource Professionals

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| To; | PROFORMA INVOICE | DATE: 26:12:2025 |
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| QTY | DESCRIPTION | NET (KES) | VAT (KES) | GROSS (KES) |
|--|------------------------|-----------|-----------|-----------------|
| 1 | HR Competencies | 1,500.00 | 240.00 | 1,740.00 |
| GROSS (KES): One Thousand Seven Hundred Forty | | | | 1,740.00 |

PARTICIPANT(S) DETAILS

| NO. | NAME | EMAIL ADDRESS | TELEPHONE |
|-----|------|---------------|-----------|
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PAYMENT DETAILS

M-PESA Pay Bill No: 247247 | **Account No.:** 300245 | **Amount:** KES 1,740.00

| BANK NAME | ACCOUNT NAME | ACCOUNT NUMBER |
|-------------|---|---------------------------|
| Equity Bank | Academy of Certified Human Resource Professionals Ltd | 1 2 9 0 2 7 1 2 4 5 7 5 3 |

Bank Branch: Kenyatta Avenue | **Branch Code:** 129 | **Swift Code:** EQBLKENA

FUNDING CONFIRMATION / TAX DETAILS

I, the undersigned, confirm that funds are available for the above training.

Name of Organization:

Org. KRA PIN: Org. Mobile No.:

Confirmed By: Position:

Signature: Date & Stamp:

NOTE THAT:

1. Full payment is expected to be received prior to the event
2. Only those Delegates whose fees have been paid in full will be allowed to the event
3. Send a scanned copy of the duly completed Nomination Form to admin@achrp.org
4. The above training Cost does not include Transport & Accommodation

Email the payment advice with this duly filled, signed, and stamped form to admin@achrp.org