

#### Academy of Certified Human Resource Professionals Ltd.

Regus Suites, I&M Tower, 15<sup>th</sup> Floor, Kenyatta Avenue,

P. O. Box 18582 - 00100, Nairobi, Kenya.

■ +254 700 722 522 | **○** +254 722 300 245.

admin@achrp.org | shttps://achrp.org

NITA: NITA/TRN/1234

# **Building a High Performance Organization through Coaching Training**

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
4th Feb, 2023	08:30 AM-11:30 AM	3 Hour(s)	Zoom Webinar, Zoom	1	1,500.00

### **Course Overview**

IHRM: C00259

To create a high performing team, we must replace typical management activities like supervising, checking, monitoring and controlling with new behaviors like coaching and communicating. One of the notable HR trends will be the evolution of the traditional performance management from mid and or year-end performance appraisal reviews to real time, regular and consistent performance conversations. Ongoing performance coaching, career coaching and feedback sessions between superiors and their reporting staff will be part of supervision. The multi-generational workforce in the organization especially the millennials also favor regular coaching and feedback as there is mutual understanding, listening and communication to enable them to perform and develop further.

# **Course Objectives**

By the end of this program, participants will be able to;

- Identify the purpose and benefits of providing performance coaching and feedback.
- Acquire a positive mindset and essential skills for effective coaching and feedback.
- Apply Coaching framework in various coaching situations with your subordinates.
- Use coaching for performance, career conversations, career development and "stay "interview.
  he process initiating, implementing and sustaining an effective coaching and feedback culture
  in the organization.
- Provide positive and constructive feedback that is fruitful and motivating for the staff.
- Identifying the process initiating, implementing and sustaining an effective coaching and feedback culture in the organization.

## Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- Managers and supervisors responsible for team performance.
- Human Resource Managers
- · Legal advisors and compliance officers.
- HR Officers

### Video Link(s)

Module Title Video Link

PenPMLathilu CHRP. Den PN Gathitu Secretary General Academy of Certified Human Resource Professionals



To;

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DATE: 26:12:2025

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PROFORMA INVOICE

QTY	DESCR	DESCRIPTION			NET (KES	S) VAT (KES)	GROSS (KES)			
1	Building a High Performance Organization through Coaching				1,500.00	240.00	1,740.00			
GROSS (KES): One Thousand Seven Hundred Forty							1,740.00			
PARTICIPANT(S) DETAILS										
NO.	NAME	AME EMAIL ADDRESS				TELEPHONE				
PAYMENT DETAILS										
<b>M-PESA Pay Bill No:</b> 247247   <b>Account No.:</b> 300245   <b>Amount:</b> KES 1,740.00										
BANI	ANK NAME ACCOUNT NAME					ACCOUNT NUMBER				
	uity Bank Academy of Certified Human Resource Professional					1290271245753				
Bank Branch: Kenyatta Avenue   Branch Code: 129					: 129	Swift Code: EQBLKENA				
FUNDING CONFIRMATION / TAX DETAILS										
I, the undersigned, confirm that funds are available for the above training.										
Name of Organization:										
Org. KRA PIN: Org. Mobile No.:										
Confirmed By: Position:										
Signa	Signature: Date & Stamp:									

## **NOTE THAT:**

- 1. Full payment is expected to be received prior to the event
- 2. Only those Delegates whose fees have been paid in full will be allowed to the event
- 3. Send a scanned copy of the duly completed Nomination Form to admin@achrp.org
- 4. The above training Cost does not include Transport & Accommodation

Email the payment advice with this duly filled, signed, and stamped form to admin@achrp.org