

#### Academy of Certified Human Resource Professionals Ltd.

Regus Suites, 17th Floor, JKUAT Towers, Kenyatta Avenue,

P. O. Box 18582 - 00100, Nairobi, Kenya.

**■** +254 700 722 522 | **○** +254 722 300 245.

admin@achrp.org | https://achrp.org

IHRM: C00259 NITA: NITA/TRN/1234

## **Building a High Performance Organization through Coaching Training**

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
4th Feb, 2023	08:30 AM-11:30 AM	3 Hour(s)	Zoom Webinar, Zoom	1	1,500.00

### **Course Overview**

To create a high performing team, we must replace typical management activities like supervising, checking, monitoring and controlling with new behaviors like coaching and communicating. One of the notable HR trends will be the evolution of the traditional performance management from mid and or year-end performance appraisal reviews to real time, regular and consistent performance conversations. Ongoing performance coaching, career coaching and feedback sessions between superiors and their reporting staff will be part of supervision. The multi-generational workforce in the organization especially the millennials also favor regular coaching and feedback as there is mutual understanding, listening and communication to enable them to perform and develop further.

# **Course Objectives**

By the end of this program, participants will be able to;

- Identify the purpose and benefits of providing performance coaching and feedback.
- Acquire a positive mindset and essential skills for effective coaching and feedback.
- Apply Coaching framework in various coaching situations with your subordinates.
- Use coaching for performance, career conversations, career development and "stay "interview. he process initiating, implementing and sustaining an effective coaching and feedback culture in the organization.
- Provide positive and constructive feedback that is fruitful and motivating for the staff.
- Identifying the process initiating, implementing and sustaining an effective coaching and feedback culture in the organization.

# Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- Managers and supervisors responsible for team performance.
- Human Resource Managers
- Legal advisors and compliance officers.
- HR Officers

### Video Link(s)

Module Title	Video Link
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DenPilathita CHRP. Den PN Gathitu Secretary General Academy of Certified Human Resource Professionals



DATE: 03:11:2025

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PROFORMA INVOICE

Invoice To:									
		DI N I		E 21 A J J	F 21 A J J				
Organization Name		Phone Number		Email Addi	Email Address				
QTY	DESCRIPTION		NET (KES)	VAT (KES)	GROSS (KES)				
1	Building a High Performance Orga through Coaching training	1,500.00	240.00	1,740.00					
GROS	S: One Thousand Seven Hundred Fo	orty			1,740.00				
***PAYMENT DETAILS***									
<b>Pay Bill No:</b> 247247 <b>Account No.:</b> 300245 <b>Amount:</b> KES 1,740.00									
Bank Name: Equity Bank Account Name: Academy of Certified Human Resource Professionals Ltd Account Number: 1 2 9 0 2 7 1 2 4 5 7 5 3									
NOMINEE DETAILS									
We wish to Nominate our employee(s) listed below to attend the above training:									
#	NAME	EMAIL ADDRI	TELEPHONE						
NOMINATION AUTHORIZATION & FUNDING CONFIRMATION									
I, the undersigned, authorize this nomination and confirm that funds are available for this training.									
Name of Authorizer:									
Position:									
Mobile Phone No.: Email Address:									
Organization KRA PIN: Signature:									
Date: Stamp:									
Email this document to <u>admin@achrp.org</u>									
NB: No credit facilities. Full payment is required before participation.									