

#### Academy of Certified Human Resource Professionals,

Regus Suites, 17th Floor, JKUAT Towers, Kenyatta Avenue, P. O. Box 18582 - 00100, Nairobi, Kenya.

② 020-5157034 | ③ 0700 722522 | ⑤ 0722 300245

Email: admin@achrp.org | Website: https://achrp.org

IHRM: C00259 NITA: NITA/TRN/1234

Dear professional, 31/08/2025

## **HR Mentoring Skills**

Date	Venue	CPD	Cost (Excl. VAT)PP	Registration Link
21-04-2023-22-04-2023	Webinar	2	2,000.00	Register Here

#### **Course Overview**

How do you get results when the role of leader keeps changing? The best step you can make today to be a more effective leader from now on is to build your mentoring skills! Mentor underachievers to more success and turn good workers into superstars! Finally, get critical how-to's for mentoring success.

## **Course Objectives**

The objective of the **HR Mentoring Skills** training is to;

- Explain why do we need to Mentor people.
- List the responsibilities of a Mentor.
- Discuss the Parameters to assess Mentees.
- Explain how to enhance Mentees' Performance.
- Describe the Principles of Designing Mentoring Process.
- Describe the elements of an Effective Mentoring Process.
- Describe characteristics of an Effective Mentoring Process.
- Explain the how to give feedback while Mentoring.
- Explain how to Mentor different types of Personalities.
- Explain the how to Mentor people for Growth.
- Discuss the Development Tools used for Mentoring.
- Discuss the role of Learning & Development in Mentoring.
- List the criteria for Evaluation of Mentoring Process.
- Explain the importance of Self-Confidence for a Mentor.
- List the Tips for better Mentoring.

### **Target Groups**

This training is suitable to a wide range of professionals but will greatly benefit;

- Managers and supervisors responsible for team performance.
- HR professionals and managers.
- Legal advisors and compliance officers.
- Leaders and Managers,
- HR Officers

# **Zoom Credentials**

Webinar Link	Meeting ID	Password
https://us02web.zoom.us/j/86511587877?pwd=eTkWy3EBdquxLVavF8RJIDPb2bNu5a.1	865 1158 7877	836233

Den Ph Gathitu CHRP. Den PN Gathitu **Secretary General Academy of Certified Human Resource Professionals**