

Academy of Certified Human Resource Professionals Ltd.

Regus Suites, 17th Floor, JKUAT Towers, Kenyatta Avenue,

P. O. Box 18582 - 00100, Nairobi, Kenya.

= +254 700 722 522 | **S** +254 722 300 245.

admin@achrp.org | https://achrp.org

NITA: NITA/TRN/1234 IHRM: C00259

Certified Employee Relations Professional Training

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
10th - 14th Jun, 2024	08:30 AM-11:30 AM	5 Day(s)	PrideInn Express, Mombasa	6	60,000.00

Course Overview

The Certified Employee Relations Professional (CERP) ® course is designed to empower human resource professionals, team leaders, and managers with the essential skills and knowledge required to effectively manage and enhance employee relations within the organization. Participants will explore core facets such as Kenyan labor laws, workforce analytics, employee morale, and the strategic roles of coaching, counseling, performance management, and conducting exit interviews.

Participants of this course will not only gain theoretical knowledge but will engage in practical exercises, discussions, and case studies, ensuring they emerge as proficient and insightful practitioners ready to make a tangible difference in their respective workplaces.

Course Objectives

By the end of this program, participants will be able to;

- Understand and apply the fundamentals of Kenya's labor laws in day-to-day employee relations.
- Leverage workforce reporting tools and transform data into actionable and impactful analytics.
- Develop strategies to boost and maintain high employee morale.
- Learn coaching and counseling techniques to support employees and foster a positive working environment.
- Master performance management processes and connect them to employee career development plans.
- Conduct effective exit interviews to gather insights and improve organizational culture and practices.

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

CHRP. Den PN Gathitu **Secretary General**

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DATE: 20:10:2025		PROFORMA INVOICE						
Invoice To:								
Organization Name: Phone Number:								
Email Address:								
QTY	DESCRIPTION		NET (KES)	VAT (KES)	GROSS (KES)			
1	Certified Employee Relatio Training	ns Professional	60,000.00	9,600.00	69,600.00			
GROSS: Sixty Nine Thousand Six Hundred 69,								
PAYMENT DETAILS								
Pay Bill No: 247247								
Bank Name: Equity Bank Bank Account Name: Academy of Certified Human Resource Professionals Ltd Bank Branch: Kenyatta Avenue Bank Physical Address: Kenyatta Avenue Bank Account Number: 1 2 9 0 2 7 1 2 4 5 7 5 3								
Nomination Authorization & Funding Confirmation								
Organization KRA PIN:								
Contact Person:								
Position:								
Signature:								
Date:								

Email the duly completed document to