

Competency-based HR Management Training

| Date | Time | Duration | Venue | CPD | Cost (Excl. VAT)PP |
|---------------|-------------------|-----------|---------------|-----|--------------------|
| 6th Apr, 2024 | 08:30 AM-11:30 AM | 3 Hour(s) | Webinar, Zoom | 1 | 1,500.00 |

Course Overview

This webinar is designed to help you learn and apply the best practices in developing and implementing a competency-based HR management system in your organization. You will learn how to use a framework and a process to identify, define, and assess the competencies required for various roles and functions in your organization. You will also learn how to use competencies to enhance your HR functions, such as recruitment and selection, career planning, training and development, and performance management. By the end of this webinar, you will be able to: explain the concept and benefits of competency-based HR management, apply a framework and a process to develop a competency model for your organization, use competency-based interview method to select the best candidates for your roles, use competency-based career planning to guide and support your employees' career development, use competency-based training and development to design and deliver effective learning interventions and use competency-based performance management to align and evaluate your employees' performance.

Course Objectives

By the end of this program, participants will be able to;

- Define competency and competency-based HR management.
- Identify the steps and components of a competency-based HR management system.
- Develop a competency model for your organization using various methods and techniques.
- Conduct competency-based interviews using various skills and tools.
- Plan and implement competency-based career planning using various strategies and methods.
- Design and deliver competency-based training and development using various models and frameworks.
- Implement and evaluate competency-based performance management using various tools and methods.

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- HR Professionals
- People Managers
- HR Executives

Video Link(s)

| Module Title | Video Link |
|--------------------------------|---|
| Competency-Based HR Management | https://www.youtube.com/watch?v=HSJomg6ySH4 |

Den PN Gathitu

CHRP. Den PN Gathitu

Secretary General

Academy of Certified Human Resource Professionals

To; **PROFORMA INVOICE** **DATE: 25:01:2026**

| QTY | DESCRIPTION | NET (KES) | VAT (KES) | GROSS (KES) |
|---|---------------------------------------|-----------|-----------|-----------------|
| 1 | Competency-based HR Management | 1,500.00 | 0.00 | 1,500.00 |
| GROSS (KES): One Thousand Five Hundred | | | | 1,500.00 |

PARTICIPANT(S) DETAILS

| NO. | NAME | EMAIL ADDRESS | TELEPHONE |
|-----|------|---------------|-----------|
| | | | |
| | | | |
| | | | |
| | | | |

PAYMENT DETAILS

M-PESA Pay Bill No: 247247 | **Account No.:** 300245 | **Amount:** KES 1,500.00

| BANK NAME | ACCOUNT NAME | ACCOUNT NUMBER |
|-------------|---|---------------------------|
| Equity Bank | Academy of Certified Human Resource Professionals Ltd | 1 2 9 0 2 7 1 2 4 5 7 5 3 |

Bank Branch: Kenyatta Avenue | **Branch Code:** 129 | **Swift Code:** EQBLKENA

FUNDING CONFIRMATION / TAX DETAILS

I, the undersigned, confirm that funds are available for the above training.

Name of Organization:

Org. KRA PIN: Org. Mobile No.:

Confirmed By: Position:

Signature: Date & Stamp:

NOTE THAT:

1. Only those Delegates whose fees have been paid in full will be allowed to the event
2. Send a scanned copy of the duly completed Nomination Form to admin@achrp.org

The above training Cost does not include Transport & Accommodation