

## Certified Talent Management Professional Training

| Date                  | Time              | Duration | Venue                          | CPD | Cost (Excl. VAT)PP |
|-----------------------|-------------------|----------|--------------------------------|-----|--------------------|
| 24th - 28th Jun, 2024 | 08:30 AM-11:30 AM | 5 Day(s) | Lake Naivasha Resort, Naivasha | 6   | 60,000.00          |

### Course Overview

The Certified Talent Management Professional (CTMP)® program equips HR professionals with the skills to design and execute talent strategies that align with organizational goals. Participants will explore workforce planning, acquisition, performance measurement, potential assessment, competency frameworks, and HR technology integration. Through interactive sessions and practical exercises, attendees will gain the expertise to build agile, data-driven, and future-ready talent systems that foster retention, development, and strategic impact.

### Course Objectives

By the end of this program, participants will be able to;

- Understand the fundamentals of talent management and its strategic relevance.
- Align workforce capabilities with organizational goals through planning and gap analysis.
- Apply effective acquisition, onboarding, and retention strategies.
- Measure performance and assess employee potential for succession planning.
- Design competency-based frameworks and integrate them into HR practices.
- Leverage HRMS/HRIS systems for data-driven talent decisions.
- Build a talent-centric culture through development, coaching, and mentoring.

### Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- HR Professionals
- Talent Managers and OD Specialists
- Learning & Development Leads
- HR Analysts and HRIS Officers
- Line Managers involved in performance and succession planning



**CHRP. Den PN Gathitu**

**Secretary General**

**Academy of Certified Human Resource Professionals**

|     |                  |                  |
|-----|------------------|------------------|
| To: | PROFORMA INVOICE | DATE: 03:02:2026 |
|     |                  |                  |

| QTY                                | DESCRIPTION  | NET (KES) | VAT (KES) | GROSS (KES)      |
|------------------------------------|--|-----------|-----------|------------------|
| 1                                  | <b>Certified Talent Management Professional</b><br>training from <b>24th - 28th Jun, 2024</b> at <b>Lake Naivasha Resort, Naivasha</b> | 60,000.00 | 0.00      | 60,000.00        |
| <b>GROSS (KES):</b> Sixty Thousand |  |           |           | <b>60,000.00</b> |

| PARTICIPANT(S) DETAILS |      |               |           |
|------------------------|------|---------------|-----------|
| NO.                    | NAME | EMAIL ADDRESS | TELEPHONE |
|                        |      |               |           |
|                        |      |               |           |
|                        |      |               |           |
|                        |      |               |           |

| PAYMENT DETAILS  |   |                           |
|--|---|---------------------------|
| M-PESA Pay Bill No: 247247   Account No.: 300245   Amount: KES 60,000.00 |   |                           |
| BANK NAME  | ACCOUNT NAME  | ACCOUNT NUMBER            |
| Equity Bank  | Academy of Certified Human Resource Professionals Ltd | 1 2 9 0 2 7 1 2 4 5 7 5 3 |
| Bank Branch: Kenyatta Avenue   | Branch Code: 129                                      | Swift Code: EQBLKENA      |

| FUNDING CONFIRMATION / TAX DETAILS   |  |  |
|--|--|--|
| I, the undersigned, confirm that funds are available for the above training. |  |  |
| Name of Organization: .....  |  |  |
| Org. KRA PIN: ..... Org. Mobile No.: .....                                   |  |  |
| Confirmed By: ..... Position: .....  |  |  |
| Signature: ..... Date & Stamp: .....   |  |  |

| NOTE THAT:   |  |
|--|--|
| 1. Only those Delegates whose fees have been paid in full will be allowed to the event                               |  |
| 2. Send a scanned copy of the duly completed Nomination Form to <a href="mailto:admin@achrp.org">admin@achrp.org</a> |  |

The above training Cost does not include Transport & Accommodation