

## Kenya Labour Laws Compliance Summit Training

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
2nd - 6th Dec, 2024	08:30 AM-11:30 AM	5 Day(s)	Lake Naivasha Resort, Naivasha	6	65,000.00

### Course Overview

This Summit aims to give Participants insights in the workings of the Labour Laws currently in place with a view to protect the interests of both employers and employees and in the process safeguard the political, economic and social well-being of the whole society. Human Resource professionals have to deal with labour laws all the time. They are the first line of defense as well as offence when it comes to labour and employment laws. Lawyers get involved much later when there is limited room for maneuvers. In reality, Human Resource Managers decide the destiny of most labour and employment law disputes as well as compliance, strategy, procedures and documentation. Legal complications have been increasing manifold in recent times when it comes to labour and employment as well as industrial laws that managers are tasked to; enforce, comply with and keep record of. The managers are key players in case of disputes as well, as they are responsible for building up the case or defense and assist lawyers in case of dispute

### Course Objectives

By the end of this program, participants will be able to;

- Create and execute appropriate documentation with your employees, consultants, vendors and others to achieve the organization's commercial intent,
- Implement appropriate and customized policies as per the need of your organization
- Enforce appropriate consequences for disciplinary violations such a disciplinary proceedings, show cause notices and imposition of penalties within the legal framework
- Minimize employment-litigation risk as well as avoid punitive actions arising out of litigation
- Create implementation and compliance management frameworks for any organization
- Learn how to build legal cases, and help your organization to prevail in employment and labour law cases

### Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- Decision makers in various levels of management
- HR professionals in private and public sector
- Compliance specialists
- Labour law practitioners - both consultants and litigators
- Entrepreneurs and directors who want to master legal aspects of labour and industrial laws

**Secretary General**  
**Academy of Certified Human Resource Professionals**

To; **PROFORMA INVOICE** **DATE: 26:12:2025**

QTY	DESCRIPTION	NET (KES)	VAT (KES)	GROSS (KES)
1	<b>Kenya Labour Laws Compliance Summit</b> training from <b>2nd - 6th Dec, 2024</b> at <b>Lake Naivasha Resort, Naivasha</b>	65,000.00	10,400.00	75,400.00
<b>GROSS (KES):</b> Seventy Five Thousand Four Hundred				<b>75,400.00</b>

PARTICIPANT(S) DETAILS			
NO.	NAME	EMAIL ADDRESS	TELEPHONE

PAYMENT DETAILS		
<b>M-PESA Pay Bill No:</b> 247247   <b>Account No.:</b> 300245   <b>Amount:</b> KES 75,400.00		
BANK NAME	ACCOUNT NAME	ACCOUNT NUMBER
Equity Bank	Academy of Certified Human Resource Professionals Ltd	1 2 9 0 2 7 1 2 4 5 7 5 3
<b>Bank Branch:</b> Kenyatta Avenue		<b>Branch Code:</b> 129   <b>Swift Code:</b> EQBLKENA

FUNDING CONFIRMATION / TAX DETAILS	
I, the undersigned, confirm that funds are available for the above training.	
Name of Organization: .....	
Org. KRA PIN: ..... Org. Mobile No.: .....	
Confirmed By: ..... Position: .....	
Signature: ..... Date & Stamp: .....	

### NOTE THAT:

1. Full payment is expected to be received prior to the event
2. Only those Delegates whose fees have been paid in full will be allowed to the event
3. Send a scanned copy of the duly completed Nomination Form to [admin@achrp.org](mailto:admin@achrp.org)
4. The above training Cost does not include Transport & Accommodation

Email the payment advice with this duly filled, signed, and stamped form to [admin@achrp.org](mailto:admin@achrp.org)