



## Academy of Certified Human Resource Professionals

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IHRM ACCREDITATION NO.: C00259

NITA ACCREDITATION NO.: NITA/TRN/1234

### Mastering Performance Management

| Start Date | End Date   | Venue                | CPD | Cost      | Registration Link             |
|------------|------------|----------------------|-----|-----------|-------------------------------|
| 29-07-2024 | 02-08-2024 | Lake Naivasha Resort | 6   | 60,000.00 | <a href="#">Register Here</a> |

### Introduction

Welcome to the Mastering Performance Management course—a transformative journey that unlocks the secrets to optimizing individual and organizational performance. Whether you're an HR professional, a team leader, or an aspiring manager, this course will equip you with the tools to elevate your team's effectiveness. Performance Management is an important management tool which is critical for every organization.

### Objectives

The objective of the **Mastering Performance Management** training is to;

- Understanding Performance Management.
- Elements of an Effective Performance Management System.
- Navigating the Performance Management Process.
- The Key to Effective Performance Management
- Performance Appraisal vs. Performance Management
- Performance Appraisal Methods
- Crafting Performance Goals
- Tips for Successful Performance Management
- Decoding Key Performance Indicators (KPIs)
- Challenges and Pitfalls
- Avoiding Errors in Performance Management

### Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- Line Managers & HOD's,
- Team Leaders & Supervisors
- Managers who know that people drive results.

**Den Gathitu**

**Secretary General**

**Academy of Certified Human Resource Professionals**