IHRM: C00259　　　　　　　　　　　　　　　**NITA: NITA/TRN/1234**

Auditing HR Systems Training

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
10th Oct, 2024	08:30 AM-11:30 AM	3 Hour(s)	Webinar, Zoom	1	1,500.00

Course Overview

This session focuses on auditing various HR systems, such as recruitment, performance management, and career development.

Course Objectives

By the end of this program, participants will be able to;

- Audit key HR systems and processes.
- Identify areas for improvement.
- Ensure alignment with organizational goals.

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

Video Link(s)

Module Title	Video Link
Auditing HR Systems	https://www.youtube.com/watch?v=3DdVJzbyiz8

CHRP. Den PN Gathitu
Secretary General
Academy of Certified Human Resource Professionals

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IHRM: C00259	NITA : NITA/TRN/1234

To;	**PROFORMA INVOICE**	**DATE: 25:01:2026**

QTY	DESCRIPTION	NET (KES)	VAT (KES)	GROSS (KES)
1	**Auditing HR Systems**	1,500.00	0.00	1,500.00
	GROSS (KES): One Thousand Five Hundred			**1,500.00**

PARTICIPANT(S) DETAILS

NO.	NAME	EMAIL ADDRESS	TELEPHONE

PAYMENT DETAILS

M-PESA Pay Bill No: 247247 | **Account No.:** 300245 | **Amount:** KES 1,500.00

BANK NAME	ACCOUNT NAME	ACCOUNT NUMBER
Equity Bank	Academy of Certified Human Resource Professionals Ltd	1 2 9 0 2 7 1 2 4 5 7 5 3
Bank Branch: Kenyatta Avenue	**Branch Code:** 129	**Swift Code:** EQBLKENA

FUNDING CONFIRMATION / TAX DETAILS

I, the undersigned, confirm that funds are available for the above training.

Name of Organization: ....

Org. KRA PIN: .... Org. Mobile No.: ....

Confirmed By: .... Position: ....

Signature: .... Date & Stamp: ....

NOTE THAT:

1. Only those Delegates whose fees have been paid in full will be allowed to the event
2. Send a scanned copy of the duly completed Nomination Form to admin@achrp.org

The above training Cost does not include Transport & Accommodation