

#### Academy of Certified Human Resource Professionals Ltd.

Regus Suites, 17<sup>th</sup> Floor, JKUAT Towers, Kenyatta Avenue,

P. O. Box 18582 - 00100, Nairobi, Kenya.

**2** +254 700 722 522 | **3** +254 722 300 245.

admin@achrp.org | https://achrp.org

NITA: NITA/TRN/1234

#### **Auditing HR Systems Training**

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
10th Oct, 2024	08:30 AM-11:30 AM	3 Hour(s)	Webinar, Zoom	1	1,500.00

### **Course Overview**

IHRM: C00259

This session focuses on auditing various HR systems, such as recruitment, performance management, and career development.

### **Course Objectives**

By the end of this program, participants will be able to;

- Audit key HR systems and processes.
- Identify areas for improvement.
- Ensure alignment with organizational goals.

# Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

### Video Link(s)

Module Title	Video Link
Auditing HR Systems	https://www.youtube.com/watch?v=3DdVJzbyiz8

Den Mathitu

CHRP. Den PN Gathitu Secretary General

**Academy of Certified Human Resource Professionals** 



DATE: 20:10:2025

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PROFORMA INVOICE

Invoice To:							
Organization Name:							
Phone Number:							
Email Address:							
QTY	DESCRIPTION	NET (KES)	VAT (KES)	GROSS (KES)			
1	Auditing HR Systems Training	1,500.00	240.00	1,740.00			
GROS	1,740.00						
	***PAYMENT D	ETAILS***					
	Pay Bill No: 247247 Account No.:	300245 <b>Amo</b>	ount: KES 1,740	.00			
Bank Name: Equity Bank Bank Account Name: Academy of Certified Human Resource Professionals Ltd Bank Branch: Kenyatta Avenue Bank Physical Address: Kenyatta Avenue Bank Account Number: 1 2 9 0 2 7 1 2 4 5 7 5 3							
Nomination Authorization & Funding Confirmation							
Organization KRA PIN:							
Contact Person:							
Position:							
Signature:							
Date:							
Email the duly completed document to administration or a second control of the co							