



Academy of Certified Human Resource Professionals

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IHRM ACCREDITATION NO.: C00259

NITA ACCREDITATION NO.: NITA/TRN/1234

Mastering Human Resource Auditing

Start Date	End Date	Venue	CPD	Cost	Registration Link
17-02-2025	21-02-2025	Pridelnn Express Nyali	6	65,000.00	Register Here

Introduction

HR has a legal and a financial impact on the organization. Therefore, HR Professionals should ensure the integrity and accuracy of the data they use and the processes they follow in their departments. One way to ensure that this is actually happening is by auditing the HR processes & activities currently in place. This course is designed to help participants identify the critical areas in HR that must be audited through an in depth step - by - step process and systematic series of questions about key compliance, risk management, internal audit, and HR Management issues. HR audits should additionally provide suggestions for corrective action. This program answers the question: Is the HR Function Fit to Purpose?

Objectives

The objective of the **Mastering Human Resource Auditing** training is to;

- Acquire a comprehensive knowledge to the concept, evolution, and objective of HR Audit.
- Realize the meaning of audit and its role in business improvements through HR.
- Identify areas of weaknesses in organizational processes related to recruitment and selection, employee records keeping, performance appraisal, and payroll.
- Recognize various methodologies in evaluating HR and its impact including interviews, Observation, Questionnaires, records and secondary data.
- Learn & Perform auditing HR subsystems like recruitment and manpower planning, Performance Management System, training and learning etc.
- Develop a detailed and accuracy-focused approach to human resources.
- Create a plan of action to improve HR processes in their organization

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- HR Generalists
- Heads of HR
- HR Professionals
- People Managers
- HR Executives


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