

Academy of Certified Human Resource Professionals Ltd.

Regus Suites, 17th Floor, JKUAT Towers, Kenyatta Avenue,

P. O. Box 18582 - 00100, Nairobi, Kenya.

1 +254 700 722 522 | **3** +254 722 300 245.

NITA: NITA/TRN/1234

Improving Employee Performance Training

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
1st - 6th Dec, 2025	08:30 AM-16:00	6 Day(s)	Blooming Suites, Naivasha	6	60,000.00

Course Overview

IHRM: C00259

Employee performance is the backbone of organizational growth and success. This six-day program equips professionals with strategies to diagnose performance challenges, implement improvement plans, and build a culture of excellence. Participants will explore performance psychology, motivation science, feedback techniques, and goal-setting frameworks that drive long-term results. Through handson sessions, attendees will learn how to recognize early warning signs, coach underperforming staff, and strengthen workplace accountability. Whether managing teams or leading development strategy, participants leave empowered to unlock high performance across diverse roles and functions.

Course Objectives

By the end of this program, participants will be able to;

- Analyze factors that influence employee performance and productivity.
- Develop effective strategies for addressing performance gaps constructively.
- Foster engagement and motivation through recognition and feedback.
- Implement frameworks for setting measurable goals and driving accountability.
- Sustain performance improvements through monitoring and evaluation techniques.

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- Team Leaders
- Managers Overseeing Workforce Performance
- Performance Improvement Coaches
- People Managers
- HR Business Partners
- Team Leaders & Supervisors
- Line Managers & HOD's,
- Human Resource Managers

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CHRP. Den PN Gathitu Secretary General Academy of Certified Human Resource Professionals



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admin@achrp.org | https://achrp.org

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То;			PROFORMA INVOICE			DATE: 18:11:2025			
QTY	DESCRIP	TION		NET		VAT	GROSS		
1		aproving Employee Performance training from 1st - th Dec, 2025 at Blooming Suites, Naivasha			.00	9,600.00	69,600.00		
GROSS: Sixty Nine Thousand Six Hundred						1	69,600.00		
PAR	ΓΙCIPANT(S	S) DETAILS							
The staff listed below have been authorized to attend the above training;									
NO.	NAME		EMAIL ADDRESS	S TEL			EPHONE		
FUN	DING CONE	FIRMATION							
I, the	undersigned	d, confirm that f	unds are available for the abo	ve train	ing.				
Name: Position:									
Emai	: Phone:								
Org. KRA PIN: Signature:									
Org.	Mobile No.:		Date & Stam	ıp:					
PAY	MENT DETA	AILS							
M-PESA Pay Bill No: 247247 Account No.: 300245 Amount: KES 69,600.00									
BANK NAME ACCOUNT NAME					ACCOUNT NUMBER				
Equit	y Bank	Academy of C	271245753						
NB:	Currently, th	ere are no credi	t facilities. Therefore, full pay	ment is	requi	red before p	articipation.		
	Ema	il the duly comp	leted signed and stamped do	oum ont	to odr	min@achm	na		