

Mastering Disciplinary Management Training

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
23rd - 28th Jun, 2025	08:30 AM-11:30 AM	6 Day(s)	Blooming Suites, Naivasha	6	65,000.00

Course Overview

This 6-day course empowers participants to handle disciplinary matters strategically, ensuring fairness, transparency, and compliance with labor laws. Professionals will learn structured approaches to address misconduct, strengthen workplace dynamics, and reinforce a culture of ethical practices.

Course Objectives

By the end of this program, participants will be able to;

- Understand the principles and significance of disciplinary management.
- Develop structured frameworks for addressing misconduct effectively.
- Navigate legal and ethical considerations in disciplinary processes.
- Communicate disciplinary actions with transparency and fairness.
- Foster a culture of accountability, trust, and ethical practices.

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- HR Professionals
- Organizational Executives
- Team Leaders
- Managers Handling Disciplinary Issues



CHRP. Den PN Gathitu

Secretary General

Academy of Certified Human Resource Professionals

DATE: 16:02:2026

PROFORMA INVOICE

Invoice To:

Organization Name:

Phone:

Email:

QTY	DESCRIPTION	NET (KES)	VAT (KES)	GROSS (KES)
1	Mastering Disciplinary Management training from 23rd - 28th Jun, 2025 at Blooming Suites, Naivasha	65,000.00	10,400.00	75,400.00
GROSS (KES): Seventy Five Thousand Four Hundred				75,400.00

NOMINATION FORM

PARTICIPANT(S) DETAILS

NO.	NAME	EMAIL ADDRESS	TELEPHONE

PAYMENT DETAILS

Bank Name: Equity Bank

Account Name: Academy of Certified Human Resource Professionals Ltd

Account No.: 1 2 9 0 2 7 1 2 4 5 7 5 3

Bank Branch: Kenyatta Avenue

Branch Code: 129

Swift Code: EQBLKENA

Pay Bill No.: 247247

Account No.: 300245

FUNDING CONFIRMATION / TAX DETAILS

I, the undersigned, has verified the nomination and confirms availability of funds for this training.

Name of Organization:

Org. KRA PIN: Org. Mobile No.:

Confirmed By: Position:

Signature: Date & Stamp:

NOTE THAT:

- Only those Delegates whose fees have been paid in full will be allowed to the event
- A scanned copy of the duly completed form should be sent to admin@achrp.org
- The above training Cost does not include Transport & Accommodation