

## Knowledge Management Skills for HR Professionals Training

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
16th - 21st Mar, 2026	08:30 AM-11:30 AM	6 Day(s)	Blooming Suites, Naivasha	6	60,000.00

### Course Overview

In today's knowledge-driven economy, organizations must manage information, expertise, and learning with precision. The Knowledge Management (KM) for HR Professionals workshop equips professionals to design and lead knowledge systems that enhance collaboration, innovation, and performance. Participants will explore frameworks for knowledge capture, sharing, and retention—while mastering tools for digital integration, culture building, and strategic alignment. Through hands-on labs and real-world case simulations, attendees will gain the skills to turn organizational knowledge into a competitive advantage. Whether managing intellectual capital, leading communities of practice, or embedding learning into workflows, participants become architects of sustainable knowledge ecosystems.

### Course Objectives

By the end of this program, participants will be able to;

- Understand the principles and value of knowledge management in modern organizations.
- Design systems for capturing, organizing, and sharing institutional knowledge.
- Apply tools and techniques for digital knowledge platforms and repositories.
- Build a culture of collaboration, learning, and continuous improvement.
- Align KM initiatives with strategic goals and performance metrics.
- Lead change management efforts to embed KM practices across departments.

### Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- Knowledge Managers and Learning Officers
- Organizational Development Specialists
- Innovation Leads and Change Agents
- Team Leaders managing intellectual capital and expertise
- HR Professionals



**CHRP. Den PN Gathitu**

**Secretary General**

**Academy of Certified Human Resource Professionals**

DATE: 16:02:2026

PROFORMA INVOICE

**Invoice To:**

**Organization Name:**

**Phone:**

**Email:**

QTY	DESCRIPTION	NET (KES)	VAT (KES)	GROSS (KES)
1	<b>Knowledge Management Skills for HR Professionals</b> training from <b>16th - 21st Mar, 2026</b> at <b>Blooming Suites, Naivasha</b>	60,000.00	9,600.00	69,600.00
<b>GROSS (KES):</b> Sixty Nine Thousand Six Hundred				<b>69,600.00</b>

**NOMINATION FORM**

**PARTICIPANT(S) DETAILS**

NO.	NAME	EMAIL ADDRESS	TELEPHONE

**PAYMENT DETAILS**

**Bank Name:** Equity Bank

**Account Name:** Academy of Certified Human Resource Professionals Ltd

**Account No.:** 1 2 9 0 2 7 1 2 4 5 7 5 3

**Bank Branch:** Kenyatta Avenue

**Branch Code:** 129

**Swift Code:** EQBLKENA

**Pay Bill No.:** 247247

**Account No.:** 300245

**FUNDING CONFIRMATION / TAX DETAILS**

I, the undersigned, has verified the nomination and confirms availability of funds for this training.

Name of Organization: .....

Org. KRA PIN: ..... Org. Mobile No.: .....

Confirmed By: ..... Position: .....

Signature: ..... Date & Stamp: .....

**NOTE THAT:**

- Only those Delegates whose fees have been paid in full will be allowed to the event
- A scanned copy of the duly completed form should be sent to [admin@achrp.org](mailto:admin@achrp.org)
- The above training Cost does not include Transport & Accommodation