

Academy of Certified Human Resource Professionals Ltd.

Regus Suites, I&M Tower, 15th Floor, Kenyatta Avenue,

P. O. Box 18582 - 00100, Nairobi, Kenya.

2 +254 700 722 522 | **3** +254 722 300 245.

NITA: NITA/TRN/1234

IHRM: C00259

Knowledge Management (KM) for HR Professionals Training

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
9th - 14th Feb, 2026	08:30 AM-11:30 AM	6 Day(s)	Blooming Suites, Naivasha	6	70,000.00

Course Overview

In today's dynamic business environment, HR professionals must go beyond traditional personnel management and strategically harness knowledge for better decision-making, talent development, and workplace innovation. This course equips HR leaders with practical techniques to create, store, and share institutional knowledge effectively. Participants will explore knowledge management frameworks, digital tools, and strategies that enhance workplace collaboration and organizational learning.

Course Objectives

By the end of this program, participants will be able to;

- Understand the role of Knowledge Management (KM) in modern HR functions.
- Develop structured KM frameworks that support workforce performance and engagement.
- Facilitate knowledge sharing to enhance organizational learning.
- Utilize digital tools to store and distribute HR knowledge efficiently.
- Build a culture of continuous improvement through strategic knowledge application.

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

CHRP. Den PN Gathitu Secretary General

Academy of Certified Human Resource Professionals



To;

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admin@achrp.org | shttps://achrp.org

DATE: 04:12:2025

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PROFORMA INVOICE

QTY	DESCR	IPTION			NET (KE	S) VAT (F	KES)	GROSS (KES)			
1	Profess	edge Managemensionals training fr ming Suites, Na	70,000.00	11,200	.00	81,200.00					
GROS	GROSS (KES): Eighty One Thousand Two Hundred 81,200.00										
PARTICIPANT(S) DETAILS											
NO.	NAME		EMAIL ADDRESS			TELEPHO	ELEPHONE				
PAYMENT DETAILS											
M-PESA Pay Bill No: 247247 Account No.: 300245 Amount: KES 81,200.00											
BANK	BANK NAME ACCOUNT NAME						ACCOUNT NUMBER				
Equity	Equity Bank Academy of Certified Human Resource Profession										
Baı	Bank Branch: Kenyatta Avenue Branch Code: 129 Swift Cod						e: EQBLKENA				
FUND	ING CO	NFIRMATION /	ΓΑΧ DETAI	LS							
I, the undersigned, confirm that funds are available for the above training.											
Name of Organization:											
Org. KRA PIN: Org. Mobile No.:											
Confirmed By:											
Signature: Date & Stamp:											
NOTE THAT:											

- 1. Full payment is expected to be received prior to the event
- 2. Only those Delegates whose fees have been paid in full will be allowed to the event
- 3. Send a scanned copy of the duly completed Nomination Form to admin@achrp.org
- 4. The above training Cost does not include Transport & Accommodation

Email the payment advice with this duly filled, signed, and stamped form to admin@achrp.org