

Academy of Certified Human Resource Professionals Ltd.

Regus Suites, I&M Tower, 15th Floor, Kenyatta Avenue,

P. O. Box 18582 - 00100, Nairobi, Kenya.

1 +254 700 722 522 | • +254 722 300 245.

NITA: NITA/TRN/1234

HRLAW Kenya ™ Training

| Date | Time | Duration | Venue | CPD | Cost (Excl. VAT)PP |
|----------------|------------------|-----------|------------|-----|--------------------|
| 12th Jul, 2025 | 8:00 AM-10:30 AM | 3 Hour(s) | Zoom, Zoom | 1 | 1,500.00 |

Course Overview

IHRM: C00259

This 3-hour intensive session provides HR professionals, business leaders, and legal advisors with practical knowledge on Kenya's labor laws, compliance requirements, and legal frameworks governing employment. Participants will gain insights into contracts, termination procedures, employee rights, dispute resolution, and emerging HR legal trends, ensuring compliance with the Kenya Employment Act and labor policies.

Course Objectives

By the end of this program, participants will be able to;

- Understand key employment laws and legal frameworks in Kenya..
- Explore compliance requirements for hiring, contracts, and workplace policies.
- Address termination laws, redundancy, and legal dispute resolution.
- Gain knowledge on emerging trends like remote work legalities, AI in HR, and Green HR compliance.
- Strengthen HR policies to align with legal expectations and best practices

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

• HR Professionals

Video Link(s)

| Module Title | Video Link |
|---------------|---|
| HRLAW Kenya ™ | https://www.youtube.com/watch?v=0Gtn9eBss0I |

DenMGathitu

CHRP. Den PN Gathitu Secretary General

Academy of Certified Human Resource Professionals



To;

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admin@achrp.org | https://achrp.org

DATE: 26:12:2025

NITA: NITA/TRN/1234 IHRM: C00259

PROFORMA INVOICE

| QTY | DESCRIPTION | | | NET (KES | VAT (KES) | GROSS (KES) | | | | |
|--|--|------------------|--|----------|--------------------|----------------|-----------|--|--|--|
| 1 | HRLAW Kenya ™ | | | 1,500.00 | 240.00 | 1,740.00 | | | | |
| GROS | GROSS (KES): One Thousand Seven Hundred Forty 1,740.00 | | | | | | | | | |
| PARTICIPANT(S) DETAILS | | | | | | | | | | |
| NO. | NAME | | EMAIL ADDRESS | | TELEPHONE | | | | | |
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| PAYMENT DETAILS | | | | | | | | | | |
| | | PESA Pay Bill No | <u> </u> | | 00245 A ı | mount: KES 1,7 | 740.00 | | | |
| BANI | BANK NAME ACCOUNT NAME | | | | ACCOUNT NUMBER | | | | | |
| Equity Bank Academy of Cer | | | tified Human Resource Professionals Lt | | | 1290 | 271245753 | | | |
| Bank Branch: Kenyatta Avenue Branch Code: 129 Swift Code: EQBLKENA | | | | | | | | | | |
| FUNI | DING CO | NFIRMATION / | ΓΑΧ DETAI | LS | | | | | | |
| I, the undersigned, confirm that funds are available for the above training. | | | | | | | | | | |
| Name of Organization: | | | | | | | | | | |
| Org. KRA PIN: Org. Mobile No.: | | | | | | | | | | |
| Confirmed By: | | | | | | | | | | |
| Signature: Date & Stamp: | | | | | | | | | | |
| NOTE THAT: | | | | | | | | | | |

Email the payment advice with this duly filled, signed, and stamped form to admin@achrp.org

2. Only those Delegates whose fees have been paid in full will be allowed to the event 3. Send a scanned copy of the duly completed Nomination Form to admin@achrp.org

4. The above training Cost does not include Transport & Accommodation

1. Full payment is expected to be received prior to the event