

#### Academy of Certified Human Resource Professionals Ltd.

Regus Suites, 17th Floor, JKUAT Towers, Kenyatta Avenue,

P. O. Box 18582 - 00100, Nairobi, Kenya.

**=** +254 700 722 522 | **S** +254 722 300 245.

admin@achrp.org | https://achrp.org

NITA: NITA/TRN/1234

## **Certified Human Resource Auditor Training**

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
15th - 20th Sep, 2025	08:30 AM-4:00 PM	6 Day(s)	Bliss Resort, Mombasa	6	60,000.00

#### **Course Overview**

IHRM: C00259

The Certified Human Resource Auditor (CHRA) program is a specialized 6-day certification course designed for HR professionals, compliance officers, and internal auditors. It offers a deep dive into HR audit methodology, regulatory standards, and best practices for ensuring integrity and legal alignment across HR systems. Participants will explore key functions such as talent acquisition, performance, compensation, benefits, and employee relations—identifying gaps and implementing remediation strategies to drive organizational compliance and performance.

## **Course Objectives**

By the end of this program, participants will be able to;

- Understand the structure, scope, and strategic value of HR audits.
- Evaluate the effectiveness of HR policies, procedures, and practices.
- Assess HR documentation against legal, financial, and ethical standards.
- Identify compliance risks and areas for operational improvement.
- Prepare and present audit reports to management and stakeholders.
- Align HR auditing with broader business goals and performance metrics.

## Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- Senior and mid-level HR professionals
- Internal auditors and compliance officers
- Organizational development specialists
- HR consultants and legal advisors
- Business executives overseeing HR governance

CHRP. Den PN Gathitu **Secretary General Academy of Certified Human Resource Professionals** 



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То;			PROFORMA INVOICE			DATE: 13:11:2025		
QTY	DESCRIP	ΓΙΟΝ		NET		VAT	GROSS	
1		ortified Human Resource Auditor training from 15th 0th Sep, 2025 at Bliss Resort, Mombasa			.00	9,600.00	69,600.00	
GROSS: Sixty Nine Thousand Six Hundred							69,600.00	
PART	TICIPANT(S	S) DETAILS						
The s	taff listed be	low have been a	authorized to attend the above	e trainin	g;			
NO.	NAME	NAME EMAIL ADDRESS		TELEPHONE				
		IRMATION	inde are excitable for the abo	vro troin	ina			
I, the undersigned, confirm that funds are available for the above training.								
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BAN	K NAME	ACCOUNT NAME					ACCOUNT NUMBER	
Equit	y Bank	Academy of C	ertified Human Resource Prof	1290271245753				
NB:	Currently, th	ere are no cred	it facilities. Therefore, full pay	yment is	requi	red before p	articipation.	
	Ema	il the duly comp	oleted, signed and stamped do	cument	to adı	min@achrp.o	org	