

Certified Human Resource Auditor Training

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
20th - 25th Oct, 2025	08:30 AM-4:00 PM	6 Day(s)	Nairobi Safari Club, Nairobi	6	60,000.00

Course Overview

The Certified Human Resource Auditor (CHRA)® program equips HR professionals with the knowledge and skills required to audit HR functions, ensuring compliance, integrity, and strategic alignment with organizational goals. As HR plays a crucial role in legal and financial outcomes, this 6-day course provides a step-by-step framework for evaluating workforce policies, risk management strategies, and internal HR processes. Participants will gain hands-on experience in identifying key compliance areas, analyzing audit data, and implementing corrective actions to enhance overall HR efficiency.

Course Objectives

By the end of this program, participants will be able to;

- Gain a comprehensive understanding of HR auditing principles and their evolution.
- Identify critical areas in HR audits, including compliance, risk management, and systems integrity.
- Learn the step-by-step auditing process for assessing HR functions and identifying gaps..
- Develop strategic reporting skills to present findings and recommend improvements.
- Transition from HR Generalist to Certified HR Auditor, equipped with in-depth auditing expertise.
- Develop skills to present findings and recommend corrective actions effectively.
- Transform from an HR Generalist to a certified HR Auditor with in-depth capabilities.

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- HR Professionals
- HR Business Partners
- HR Specialists
- HR Officers
- HR Coordinators
- People Managers

**CHRP. Den PN Gathitu****Secretary General****Academy of Certified Human Resource Professionals**



Academy of Certified Human Resource Professionals Ltd.

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IHRM: C00259

NITA: NITA/TRN/1234

DATE: 09:10:2025

PROFORMA INVOICE

Invoice To:

QTY	DESCRIPTION	NET (KES)	VAT (KES)	GROSS (KES)
1	Certified Human Resource Auditor Training	60,000.00	9,600.00	69,600.00
GROSS: Sixty Nine Thousand Six Hundred				69,600.00

PAYMENT DETAILS

Pay Bill No: 247247 Account No.: 300245 Amount: KES 69,600.00

Bank Name: Equity Bank
Bank Account Name: Academy of Certified Human Resource Professionals Ltd
Bank Branch: Kenyatta Avenue
Bank Physical Address: Kenyatta Avenue
Bank Account Number: 1 2 9 0 2 7 1 2 4 5 7 5 3

Please complete tax details below to authorize this booking

Organization Name:

Phone Number: Organization KRA PIN:

Contact Person: Position:

Signature: Date:

Email the duly completed document to admin@achrp.org