

#### Academy of Certified Human Resource Professionals Ltd.

Regus Suites, 17<sup>th</sup> Floor, JKUAT Towers, Kenyatta Avenue,

P. O. Box 18582 - 00100, Nairobi, Kenya.

**1** +254 700 722 522 **1 2** +254 722 300 245.

NITA: NITA/TRN/1234

#### **HR Risk Management & Data Analysis Training**

| Date          | Time            | Duration  | Venue        | CPD | Cost (Excl. VAT)PP |
|---------------|-----------------|-----------|--------------|-----|--------------------|
| 2nd Oct, 2025 | 2:00 PM-5:00 PM | 3 Hour(s) | Zoom, Online | 1   | 1,500.00           |

#### **Course Overview**

IHRM: C00259

This module delves into identifying and managing HR-related risks. It covers risk identification, internal controls, and the use of data analysis and audit sampling techniques to assess risk.

# **Course Objectives**

By the end of this program, participants will be able to;

 By the end of this module, participants will be able to identify compliance risks and areas for operational improvement.

# **Target Groups**

This training is suitable to a wide range of professionals but will greatly benefit;

- HR Professionals
- HR Generalists aiming to specialize in HR auditing.
- HR Managers transitioning to advanced auditing roles.
- Professionals seeking certification as Human Resource Auditors.
- Internal Auditors focusing on HR compliance and risk.

### Video Link(s)

| Module Title                       | Video Link                                  |  |  |
|------------------------------------|---|--|--|
| HR Risk Management & Data Analysis | https://www.youtube.com/watch?v=hlKDtDgbyrU |  |  |

DenMGathilu

CHRP. Den PN Gathitu Secretary General

**Academy of Certified Human Resource Professionals** 



DATE: 09:10:2025

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admin@achrp.org | https://achrp.org

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PROFORMA INVOICE

| Invoice To:  |   |           |           |             |  |  |  |  |
|--|---|-----------|-----------|-------------|--|--|--|--|
|  | Í   | 1         | 1         | 1           |  |  |  |  |
| QTY  | DESCRIPTION                                 | NET (KES) | VAT (KES) | GROSS (KES) |  |  |  |  |
| 1  | HR Risk Management & Data Analysis Training | 1,500.00  | 240.00    | 1,740.00    |  |  |  |  |
|  |   |           |           |             |  |  |  |  |
|  |   |           |           |             |  |  |  |  |
|  |   |           |           |             |  |  |  |  |
| GROSS: One Thousand Seven Hundred Forty 1,740.00   |   |           |           |             |  |  |  |  |
|  |   |           |           |             |  |  |  |  |
| ***PAYMENT DETAILS***  |   |           |           |             |  |  |  |  |
| Pay Bill No: 247247  |   |           |           |             |  |  |  |  |
| Bank Name: Equity Bank Bank Account Name: Academy of Certified Human Resource Professionals Ltd Bank Branch: Kenyatta Avenue Bank Physical Address: Kenyatta Avenue Bank Account Number: 1 2 9 0 2 7 1 2 4 5 7 5 3 |   |           |           |             |  |  |  |  |
| Please complete tax details below to authorize this booking  |   |           |           |             |  |  |  |  |
| Organization Name:   |   |           |           |             |  |  |  |  |
| Phone Number: Organization KRA PIN:  |   |           |           |             |  |  |  |  |
| Contact Person: Position:  |   |           |           |             |  |  |  |  |
| Signature: Date:   |   |           |           |             |  |  |  |  |
| Email the duly completed document to admin that have been seen   |   |           |           |             |  |  |  |  |