

11th HR Symposium Training

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
16th - 20th Oct, 2023	08:30 AM-11:30 AM	5 Day(s)	PrideInn Express Nyali, Mombasa	6	60,000.00

Course Overview

The 11th HR Symposium will engage participants on management of people using performance, planned goals and objectives, measurement, feedback and recognition to motivate employee's to realize their maximum possible performance levels. The delegates will further examine the necessity of Performance Appraisal (PA) in the process of determining the personality, performance and potential of the employees of an organization as well as communicating to an employee how he or she is performing the job and establishing a plan for improvement. Performance Management refers to management of people using performance, planned goals and objectives, measurement, feedback and recognition to motivate people to realize their maximum potential. Hence, it is crucial that an employee as well as his Manager should strive to improve the employee's performance levels to its maximum possible capability.

Course Objectives

By the end of this program, participants will be able to;

- Understand Strategic Performance Management Systems.
- Learn How to Conducting Effective Performance Appraisals.
- Learn Employee Performance Improvement Strategies.

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

CHRP. Den PN Gathitu Secretary General

Academy of Certified Human Resource Professionals



Academy of Certified Human Resource Professionals Ltd.

Regus Suites, 17th Floor, JKUAT Towers, Kenyatta Avenue,

P. O. Box 18582 - 00100, Nairobi, Kenya.

= +254 700 722 522 | **>** +254 722 300 245.

admin@achrp.org | https://achrp.org

NITA: NITA/TRN/1234 IHRM: C00259

DATE: 20:10:2025		PROFORMA INVOICE						
Invoice To:								
Organization Name								
Organization Name:								
Phone Number: Email Address:								
Liliali Auulessi								
QTY	DESCRIPTION		NET (KES)	VAT (KES)	GROSS (KES)			
1	11th HR Symposium Traini	ng	60,000.00	9,600.00	69,600.00			
GROS	GROSS: Sixty Nine Thousand Six Hundred 69,600.00							
PAYMENT DETAILS								
Pay Bill No: 247247								
Bank Name: Equity Bank Bank Account Name: Academy of Certified Human Resource Professionals Ltd								
Bank Branch: Kenyatta Avenue Bank Physical Address: Kenyatta Avenue								
Bank Account Number: 1 2 9 0 2 7 1 2 4 5 7 5 3								
Nomination Authorization & Funding Confirmation								
Organization KRA PIN:								
Contact Person:								
Position:								
Signature:								
Date:								
Email the duly completed document to administration or a second control of the second co								