



Knowledge Management (KM) for HR Professionals Training

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
9th - 14th Feb, 2026	08:30 AM-11:30 AM	6 Day(s)	Blooming Suites, Naivasha	6	70,000.00

Course Overview

In today's dynamic business environment, HR professionals must go beyond traditional personnel management and strategically harness knowledge for better decision-making, talent development, and workplace innovation. This course equips HR leaders with practical techniques to create, store, and share institutional knowledge effectively. Participants will explore knowledge management frameworks, digital tools, and strategies that enhance workplace collaboration and organizational learning.

Course Objectives

By the end of this program, participants will be able to;

- Understand the role of Knowledge Management (KM) in modern HR functions.
- Develop structured KM frameworks that support workforce performance and engagement.
- Facilitate knowledge sharing to enhance organizational learning.
- Utilize digital tools to store and distribute HR knowledge efficiently.
- Build a culture of continuous improvement through strategic knowledge application.

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

CHRP. Den PN Gathitu

Secretary General

Academy of Certified Human Resource Professionals

To;	PROFORMA INVOICE	DATE: 15:12:2025
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QTY	DESCRIPTION	NET (KES)	VAT (KES)	GROSS (KES)
1	Knowledge Management (KM) for HR Professionals training from 9th - 14th Feb, 2026 at Blooming Suites, Naivasha	70,000.00	11,200.00	81,200.00
GROSS (KES): Eighty One Thousand Two Hundred				81,200.00

PARTICIPANT(S) DETAILS

NO.	NAME	EMAIL ADDRESS	TELEPHONE

PAYMENT DETAILS

M-PESA Pay Bill No: 247247 | **Account No.:** 300245 | **Amount:** KES 81,200.00

BANK NAME	ACCOUNT NAME	ACCOUNT NUMBER
Equity Bank	Academy of Certified Human Resource Professionals Ltd	1 2 9 0 2 7 1 2 4 5 7 5 3

Bank Branch: Kenyatta Avenue | **Branch Code:** 129 | **Swift Code:** EQBLKENA

FUNDING CONFIRMATION / TAX DETAILS

I, the undersigned, confirm that funds are available for the above training.

Name of Organization:

Org. KRA PIN: Org. Mobile No.:

Confirmed By: Position:

Signature: Date & Stamp:

NOTE THAT:

1. Full payment is expected to be received prior to the event
2. Only those Delegates whose fees have been paid in full will be allowed to the event
3. Send a scanned copy of the duly completed Nomination Form to admin@achrp.org
4. The above training Cost does not include Transport & Accommodation

Email the payment advice with this duly filled, signed, and stamped form to admin@achrp.org