



Performance & Potential Assessment Training

Date	Time	Duration	Venue	CPD	Cost (Excl. VAT)PP
27th Sep, 2025	8:00 AM-11:00 AM	3 Hour(s)	Zoom, Online	1	1,500.00

Course Overview

This module provides the tools to measure employee performance and assess potential for future leadership roles. Participants will learn to use KPIs and feedback systems to identify high-potential employees and create effective succession plans.

Course Objectives

By the end of this program, participants will be able to;

- Measure performance and assess employee potential for succession planning.

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- HR Professionals

Video Link(s)

Module Title	Video Link
Performance & Potential Assessment	https://www.youtube.com/watch?v=s1mnlHwXyll

CHRP. Den PN Gathitu

Secretary General

Academy of Certified Human Resource Professionals

DATE: 20:10:2025

PROFORMA INVOICE

Invoice To:

Organization Name:.....

Phone Number:.....

Email Address:.....

QTY	DESCRIPTION	NET (KES)	VAT (KES)	GROSS (KES)
1	Performance & Potential Assessment Training	1,500.00	240.00	1,740.00
GROSS: One Thousand Seven Hundred Forty				1,740.00

PAYMENT DETAILS

Pay Bill No: 247247 **Account No.:** 300245 **Amount:** KES 1,740.00

Bank Name: Equity Bank
Bank Account Name: Academy of Certified Human Resource Professionals Ltd
Bank Branch: Kenyatta Avenue
Bank Physical Address: Kenyatta Avenue
Bank Account Number: 1 2 9 0 2 7 1 2 4 5 7 5 3

Nomination Authorization & Funding Confirmation

Organization KRA PIN:

Contact Person:

Position:

Signature:

Date:

Email the duly completed document to admin@achrp.org