

## 2025 TRAINING CALENDAR

S/NO.	COURSE TITLE	DATE	DURATION	VENUE	COST	CPD
1	Fundamentals of HR Auditing & Techniques	18:02:2025	3 Hour(s) Hour(s)	Zoom	1,500	1
2	Auditing Practices & HR Improvement Strategies	19:02:2025	3 Hour(s) Hour(s)	Zoom	1,500	1
3	Compliance & Implementing HR Audit Outcomes	20:02:2025	3 Hour(s) Hour(s)	Zoom	1,500	1
4	Foundations of Knowledge Management in HR	31:05:2025	3 Hour(s) Hour(s)	Zoom	1,500	1
5	Capturing & Structuring HR Knowledge	07:06:2025	3 Hour(s) Hour(s)	Zoom	1,500	1
6	Facilitating Knowledge Sharing & Collaboration	14:06:2025	3 Hour(s) Hour(s)	Online	1,500	1
7	Digital Solutions for Knowledge Management	21:06:2025	3 Hour(s) Hour(s)	Zoom	1,500	1
8	Cultivating a Learning & Knowledge-Driven Workplace	28:06:2025	3 Hour(s) Hour(s)	Zoom	1,500	1
9	Foundations of Human Resource Auditing	02:07:2025	3 Hour(s) Hour(s)	Online	1,500	1
10	Compliance & Risk Management in HR Auditing	02:07:2025	3 Hour(s) Hour(s)	Online	1,500	1
11	Designing HR Audit Frameworks	03:07:2025	3 Hour(s) Hour(s)	Online	1,500	1
12	Analyzing HR Functions & Spotting Improvement Areas	03:07:2025	3 Hour(s) Hour(s)	Online	1,500	1
13	Reporting & Implementing Corrective Actions	04:07:2025	3 Hour(s) Hour(s)	Online	1,500	1
14	Practical HR Audit Simulation	04:07:2025	3 Hour(s) Hour(s)	Online	1,500	1
15	KM Strategy Development: Practical Application	05:07:2025	3 Hour(s) Hour(s)	Zoom	1,500	1
16	Leadership Morale & Employee Turnover Management	07:07:2025	6 Day(s) Day(s)	Mombasa	65,000	6
17	HRLAW Kenya™	12:07:2025	3 Hour(s) Hour(s)	Zoom	1,500	1
18	Kenya Labour Laws Compliance Summit (2025)	14:07:2025	6 Day(s) Day(s)	Naivasha	60,000	6
19	Leadership Morale & Employee Turnover Management	28:07:2025	6 Day(s) Day(s)	Mombasa	60,000	6
20	Workplace Mental Health & Counselling for HR Leaders	04:08:2025	6 Day(s) Day(s)	Mombasa	60,000	6
21	Annual HR Symposium (2025)	11:08:2025	6 Day(s) Day(s)	Naivasha	60,000	6
22	Certified Human Resource Auditor	18:08:2025	6 Day(s) Day(s)	Mombasa	60,000	6
23	Strategic Disciplinary Management	18:08:2025	6 Day(s) Day(s)	Naivasha	60,000	6
24	Certified Talent Management Professional	01:09:2025	6 Day(s) Day(s)	Naivasha	60,000	6

25	Industrial Relations: Handling Complaints	01:09:2025	6 Day(s) Day(s)	Naivasha	60,000	6
26	Mastering Kenya Labour Laws & Employee Relations	08:09:2025	6 Day(s) Day(s)	Naivasha	60,000	6
27	Mastering Disciplinary Management	06:10:2025	6 Day(s) Day(s)	Naivasha	60,000	6
28	Certified Workplace Counselor	06:10:2025	6 Day(s) Day(s)	Mombasa	60,000	6
29	Mastering HR Data Analytics & Metrics	06:10:2025	6 Day(s) Day(s)	Naivasha	60,000	6
30	Certified Human Resource Business Partner	13:10:2025	6 Day(s) Day(s)	Mombasa	60,000	6
31	Developing Effective Workforce & Team Building	03:11:2025	6 Day(s) Day(s)	Naivasha	60,000	6
32	Mastering Performance Management	17:11:2025	6 Day(s) Day(s)	Mombasa	60,000	6
33	Advanced Supervisory & People Management	01:12:2025	6 Day(s) Day(s)	Mombasa	60,000	6
34	Improving Employee Performance	01:12:2025	6 Day(s) Day(s)	Naivasha	60,000	6
35	Mastering Executive Negotiation Techniques	08:12:2025	6 Day(s) Day(s)	Mombasa	60,000	6

**THE COSTS INDICATED ARE NOT INCLUSIVE OF; VAT, TRANSPORT AND ACCOMMODATION**