

2025 TRAINING CALENDAR

S/NO.	COURSE TITLE	DATE	DURATION	VENUE	COST	CPD
1	Fundamentals of HR Auditing & Techniques	18:02:2025	3 Hour(s) Hour(s)	Zoom	1,500	1
2	Auditing Practices & HR Improvement Strategies	19:02:2025	3 Hour(s) Hour(s)	Zoom	1,500	1
3	Compliance & Implementing HR Audit Outcomes	20:02:2025	3 Hour(s) Hour(s)	Zoom	1,500	1
4	Foundations of Knowledge Management in HR	31:05:2025	3 Hour(s) Hour(s)	Zoom	1,500	1
5	Capturing & Structuring HR Knowledge	07:06:2025	3 Hour(s) Hour(s)	Zoom	1,500	1
6	Facilitating Knowledge Sharing & Collaboration	14:06:2025	3 Hour(s) Hour(s)	Online	1,500	1
7	Digital Solutions for Knowledge Management	21:06:2025	3 Hour(s) Hour(s)	Zoom	1,500	1
8	Cultivating a Learning & Knowledge-Driven Workplace	28:06:2025	3 Hour(s) Hour(s)	Zoom	1,500	1
9	Foundations of Human Resource Auditing	02:07:2025	3 Hour(s) Hour(s)	Online	1,500	1
10	Compliance & Risk Management in HR Auditing	02:07:2025	3 Hour(s) Hour(s)	Online	1,500	1
11	Designing HR Audit Frameworks	03:07:2025	3 Hour(s) Hour(s)	Online	1,500	1
12	Analyzing HR Functions & Spotting Improvement Areas	03:07:2025	3 Hour(s) Hour(s)	Online	1,500	1
13	Reporting & Implementing Corrective Actions	04:07:2025	3 Hour(s) Hour(s)	Online	1,500	1
14	Practical HR Audit Simulation	04:07:2025	3 Hour(s) Hour(s)	Online	1,500	1
15	KM Strategy Development: Practical Application	05:07:2025	3 Hour(s) Hour(s)	Zoom	1,500	1
16	HRLAW Kenya TM	12:07:2025	3 Hour(s) Hour(s)	Zoom	1,500	1
17	Certified Talent Management Professional	08:09:2025	6 Day(s) Day(s)	Naivasha	60,000	6
18	Talent Management Fundamentals	13:09:2025	3 Hour(s) Hour(s)	Online	1,500	1
19	Talent Acquisition & Retention	20:09:2025	3 Hour(s) Hour(s)	Online	1,500	1
20	Certified Knowledge Manager	22:09:2025	6 Day(s) Day(s)	Naivasha	70,000	6
21	Performance & Potential Assessment	27:09:2025	3 Hour(s) Hour(s)	Online	1,500	1
22	Introduction to HR Auditing	01:10:2025	3 Hour(s) Hour(s)	Online	1,500	1
23	Legal and Regulatory Compliance	01:10:2025	3 Hour(s) Hour(s)	Online	1,500	1
24	Audit of Core HR Functions	02:10:2025	3 Hour(s) Hour(s)	Online	1,500	1
25	HR Risk Management & Data Analysis	02:10:2025	3 Hour(s) Hour(s)	Online	1,500	1

26	Audit Reporting & Action Planning	03:10:2025	3 Hour(s) Hour(s)	Online	1,500	1
27	HR Audit Integration & Practice	03:10:2025	3 Hour(s) Hour(s)	Online	1,500	1
28	Certified Workplace Counselor	06:10:2025	6 Day(s) Day(s)	Mombasa	60,000	6
29	Mastering Disciplinary Management	06:10:2025	6 Day(s) Day(s)	Naivasha	60,000	6
30	Mastering HR Data Analytics & Metrics	06:10:2025	6 Day(s) Day(s)	Naivasha	70,000	6
31	Certified Human Capital Analyst	06:10:2025	6 Day(s) Day(s)	Naivasha	70,000	6
32	Mastering Kenya Labour Laws & Employee Relations	06:10:2025	6 Day(s) Day(s)	Naivasha	60,000	6
33	Talent Development & HRMS/HRIS Integration	10:10:2025	3 Hour(s) Hour(s)	Online	1,500	1
34	Competency-Based Management & Integration	10:10:2025	3 Hour(s) Hour(s)	Online	1,500	1
35	Certified Human Resource Business Partner	13:10:2025	6 Day(s) Day(s)	Mombasa	60,000	6
36	Certified Human Resource Auditor	20:10:2025	6 Day(s) Day(s)	Nairobi	60,000	6
37	Workplace Mental Health Awareness Champion	27:10:2025	6 Day(s) Day(s)	Naivasha	60,000	6
38	Mastering Kenya Labour Laws & Employee Relations	27:10:2025	6 Day(s) Day(s)	Naivasha	60,000	6
39	Mastering Disciplinary Management	27:10:2025	6 Day(s) Day(s)	Naivasha	60,000	6
40	Developing Effective Workforce & Team Building	03:11:2025	6 Day(s) Day(s)	Naivasha	60,000	6
41	Certified Human Resource Manager	10:11:2025	6 Day(s) Day(s)	Naivasha	70,000	6
42	Mastering Performance Management	17:11:2025	6 Day(s) Day(s)	Mombasa	60,000	6
43	Certified Human Resource Director	24:11:2025	6 Day(s) Day(s)	Mombasa	80,000	6
44	Certified Employee Relations Professional	01:12:2025	6 Day(s) Day(s)	Naivasha	60,000	6
45	Advanced Supervisory & People Management	01:12:2025	6 Day(s) Day(s)	Mombasa	60,000	6
46	Improving Employee Performance	01:12:2025	6 Day(s) Day(s)	Naivasha	60,000	6
47	Mastering Executive Negotiation Techniques	08:12:2025	6 Day(s) Day(s)	Mombasa	60,000	6

THE COSTS INDICATED ARE NOT INCLUSIVE OF; VAT, TRANSPORT AND ACCOMMODATION